



Presbytery of San Gabriel

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Rev. Wendy S. Tajima, Executive Presbyter

Rev. Ally Lee, Stated Clerk for Administration

Elder Steve Salyards, Stated Clerk for Judicial Process

July 27, 2022

Dear friends,

The Presbytery of San Gabriel, with thanks for financial support from the House of Rest Board, invites qualified applicants to participate in the Chaplaincy for Retired Presbyterian Church Workers.

The Chaplaincy includes:

- An on-site half-time chaplain for the residents of Monte Vista Grove Homes. Rev. Diane Frasher continues in this role.
- An outreach chaplain who will visit retirees who are not at Monte Vista Grove and help all retirees navigate systems to access all the benefits necessary.
- An occasional pastoral presence at Westminster Gardens.

We are currently seeking the outreach chaplain and the contact person for Westminster Gardens. These roles can be combined, and the outreach chaplain can work 25%-time or more, depending on the preference of the most qualified candidate. Because the Health Center at Monte Vista Grove has been closed, the outreach chaplain will visit Monte Vista Grove residents who have been temporarily moved to off-site skilled nursing facilities. As the need arises and time allows, the outreach chaplain may also connect with retirees who are living in other retirement communities, or in their own homes.

Westminster Gardens has fewer Presbyterian residents, but there are still several. We are seeking a pastor who can provide occasional preaching and Bible study, and would respond pastorally if needed.

The compensation for these positions are commensurate with agreed-on responsibilities, and education/experience in the field, starting at \$16,000/year for a 25%-time Outreach Chaplain, and \$600/month for the Westminster Gardens contact person.

Please see attached description of all three positions. Interested applicants may send resumes to Rev. Mark Carlson at carlson2355@gmail.com until September 1, 2022.

Thanks to House of Rest for the generous grant, and to all who will prayerfully consider this ministry.

Blessings,

Wendy S. Tajima
Executive Presbyter

Presbytery of San Gabriel Chaplaincy for Retired Presbyterian Church Workers

Purpose: To assess the need for and provide pastoral services for retired PC(USA) missionaries, church workers, pastors, and their spouses in and near San Gabriel Valley.

Responsibilities:

The chaplains who staff the Chaplaincy will work together to coordinate communications, events, services, and reporting for retired Presbyterian church workers living in San Gabriel Presbytery. As programs and resources are developed, they will be shared and tailored to the specific needs of constituent communities. Specific focus areas for each chaplain are as follows.

Outreach Chaplain (25% or more)

1. Provide pastoral visitation and consultation for retired Presbyterian church workers and their families who are not currently residents of Monte Vista Grove Homes, including those who are temporarily at skilled nursing facilities.
2. Assist retirees, families, and other helping professionals with family, end-of-life, benefits, and other critical high-stress concerns as requested.
3. Assist all retirees who are seeking help accessing resources such as health care support, managing finances, and added benefits from Board of Pensions, Social Security, etc.

Westminster Gardens (stipend)

1. Be an accessible presence at Westminster Gardens for Presbyterian residents.
2. Help to support resident-run activities such as weekly vesper services and Bible studies; preach once a month at Sunday vespers (4 pm) and offer Bible studies as needed (perhaps 1 study per week).
3. Be “on call” to field pastoral requests of Presbyterian residents of Westminster Gardens as needed.

Monte Vista Grove and Community Chaplain (Diane Frasher, 50%)

1. Provide pastoral visitation and consultation for retired Presbyterian church workers and their families living at Monte Vista Grove Homes and those living elsewhere in San Gabriel Valley.
2. Assist retirees, families, and other helping professionals with family, end-of-life, and other critical high-stress concerns as requested.
3. Work on-site for the equivalent of two days/week at Monte Vista Grove Homes, visiting with residents, coordinating information with the Chaplaincy Committee and staff, and helping to support resident-run activities, including support groups.
4. Act as a resource for Board of Pensions services, such as Shared Grants and programs for the spiritual engagement and service of retirees, coordinating with the Westminster Gardens chaplain as necessary.

Qualifications:

- PC(USA) Teaching Elder
- Experience in ministry with older adults and their families, respecting vocational evolution over time
- Ability to work with pastors from different cultures
- Experience in coordinating efforts with multiple constituent groups
- Familiarity with systems for retirees such as health care, Board of Pensions, financial management
- High level of initiative and accountability.

Accountability: The Chaplaincy for Retired Presbyterian Church Workers reports directly to the Executive Presbyter, in cooperation with the Religious and Spiritual Life Committee of Westminster Gardens, the Chaplaincy Committee of Monte Vista Grove Homes, and the San Gabriel Presbytery Commission on Ministry.