

PRESBYTERY OFFERING – INTERNATIONAL THEOLOGICAL SEMINARY

The mission of International Theological Seminary (ITS) is to equip and train teachers, community leaders, and pastors in the Reformed tradition, who can help transform local communities into vibrant places of worship, mission, and justice. In response to the pressing needs and challenges of the churches in the Majority World countries, ITS primarily provides theological education integrated with ministry skills to students who will serve in the areas; and secondarily we train leaders for ethnic/immigrant churches in the United States. With this clear vision and mission, ITS has been serving churches and communities around the world faithfully over thirty years, with over 900 alumni/ae serving the Lord, primarily in Asia and Africa.

As an ATS-accredited seminary here in San Gabriel Valley offering M.Div. and D.Min. degrees to students serving the global church, whose President and Board Chair are members of San Gabriel Presbytery, ITS is also partnering with the Presbytery and with New Theological Seminary of the West to provide flexible training for prospective pastors for our churches. Most recently, San Gabriel Presbytery has entered into an agreement with ITS to share the use of our West Covina Ministry Center, which continues to be a place of worship for our Community Presbyterian Fellowship of West Covina. Through this agreement, ITS is able to establish an inviting campus for their students at a lower cost, and San Gabriel can further our mission partnership with ITS by connecting students with our member churches, and utilize our resources better in service to God's mission in the global church.

Your offering today will go towards ITS, who typically provides this top-level theological education to Majority World pastors at little or no tuition cost. Please find in the Presbytery packet an article from *Presbyterian Outlook* featuring ITS, and its partnership with San Gabriel Presbytery, and make your checks out to San Gabriel Presbytery.

International Theological Seminary: Preparing ministers for a global reach

Leslie Scanlon

Presbyterian Outlook

May 21, 2019



International Theological Seminary: *Preparing ministers for a global reach*

Story by Leslie Scanlon, *Outlook* national reporter
Photographs courtesy of International Theological Seminary

EL MONTE, California – **With only about 70 students, [International Theological Seminary](#) in suburban Los Angeles doesn't have an impressive campus, a big endowment or an affluent alumni base. It's not a flashy seminary.**

While relatively unknown, ITS is perched on the cutting edge of innovation for training church leaders from the global south – one of a number of small, relatively new seminaries that are in the United States, but whose focus is on educating students from other places. Many of those ITS students are mid-career in ministry from Africa or Asia – they already have a track record of leadership in their home countries, and are pursuing advanced theological education made affordable through forgivable loans.

During their seminary years, some students are building partnerships with California churches and entrepreneurs that will help them pursue innovative ministry initiatives once they return home, and which lay the foundation for ongoing ministry partnerships with U.S. congregations.



James Lee, president of International Theological Seminary.

While not well known in broader Presbyterian circles, the seminary considers itself both Reformed and evangelical. Its president, [James S. Lee](#), and the chair of its board of trustees, [Jim Conner](#), are both Presbyterian Church (U.S.A.) ministers. Its students are beginning to connect with immigrant Presbyterian fellowships and congregations in the San Gabriel Valley.

And the seminary's mission, according to Lee, has a big-picture perspective: "To raise local leaders for the majority world."

ITS was founded in 1982 by a Korean-American pastor, [John Eui-Whan Kim](#), who had a vision for starting a seminary for students from developing countries – students who after graduation could be theological leaders in their own settings. "Back then, the paradigm was training (American) people here and sending them to other countries as missionaries," Lee said. But Kim had a sense that "the ultimate goal for mission work is training, empowering and raising up local leaders."

At many U.S. seminaries, international students make up a relatively small percentage of the student body, and the focus often is on training for ministry in an American context. "It's almost like they are invisible," Lee said of those students.

At ITS, both the faculty and board are diverse and multicultural. Nearly all the students are international, coming from all over the global south – from Kenya, Indonesia, Thailand, Myanmar, India, Malawi and more, although relatively few from Latin America – with classes held in English, Korean and Mandarin. Under exploration: the idea of a distance-learning program in Arabic.

Most students receive financial aid to cover their tuition (grants that become forgivable loans if they serve in ministry in their home countries for five years after graduation), plus stipends to cover housing.

At ITS, "their whole financial system is set up so that the local indigenous churches will help send these people over, and as long as the students go back to their home churches, then their scholarship is waived," said [Wendy S. Tajima](#), executive presbyter of the [Presbytery of San Gabriel](#). "So they've been able to get education for free, and they become really high-level leaders in their home churches," rather than contributing to a brain drain by staying in the U.S.

When donors provide funding for forgivable loans, "they're investing in someone who's going to transform a community,"

– JIM CONNER

More than 1,000 alumni now serve around the world as Bible college presidents, denominational leaders, pastors, community leaders – as "agents of transformation turning their local communities into centers of mission, worship and justice," Lee said.

When donors provide funding for forgivable loans, "they're investing in someone who's going to transform a community," Conner said.

Having such a diverse student body can pose challenges – for example, in what language should chapel be held? The seminary tries to build a sense of inclusivity by having simultaneous translation at campus-wide events and by acknowledging the diversity— giving students chances to share the food and the traditions of their countries with others.

For financial reasons, many come without their families and live in on-campus dorms. "We have to be sensitive and we have to be compassionate to those students who are struggling financially," Lee said.

But the diversity provides opportunities too — with students becoming exposed to many ways of looking at the Bible and creative approaches to doing ministry and practicing their faith. “When they come here, they really are free from all of these hierarchical and societal expectations” of their home cultures, Lee said. “Here, people don’t care what tribe you come from or what kind of education you have. You are respected for who you are.”

Entrepreneurial ministry

While at ITS, some students form connections with local congregations or entrepreneurs that lead to long-term mission partnerships down the road.

Conner, a Presbyterian minister who serves as chair of the ITS board, served as senior pastor of [Arcadia Community Church](#) until leaving that position in late 2018.



Victor Chafa, left, did doctoral studies at International Theological Seminary, and is a church planter from Cameroon who is building a school for internally displaced children. He stands with Jim Conner, chair of the seminary’s board of trustees (middle left) and Sam Knottnerus (middle right), one of the pastors at Arcadia Community Church in California. At right is Bamu Ateh, an ITS student from Cameroon and district pastor with the Cameroon Baptist Convention.

When he first arrived at Arcadia, the congregation was older and predominantly white. Now, as a reflection of the way immigration has transformed Los Angeles, those who attend the English-language service speak more than 30 languages, and Arcadia has birthed 10 churches or outreaches to serve immigrants — including Indonesian, Taiwanese, Arabic-speaking, Armenian, Filipino, Korean and Mandarin-speaking Chinese, with some of those daughter churches now beginning to start new congregations or fellowships on their own.

Along the way, Conner met students from ITS who started coming to Arcadia and sharing dreams of the ministry work they wanted to do when they returned home. At Arcadia, the ITS students asked for prayer for people and situations weighing on their hearts from home. Through prayer and conversation, relationships formed. “Now we are praying for people we know from these places,” Conner said.

When Conner’s daughter fell seriously ill and came close to death, the ITS students and their families and congregations back home prayed daily for her.

“The church was becoming multiethnic, the students were being welcomed,” Conner said. “It’s very hard traditionally to come to Los Angeles from Asia or Africa. LA is a cold place culturally. It’s very busy, it’s very rushed, and people don’t take time for you.”

At Arcadia, the students began making connections with church members who carry significant business, technical and entrepreneurial expertise. A model developed. The U.S. mentors get the students dreaming and talking about what they want to do in ministry — helping them hone and clarify their vision for ministry and community development projects that can support that work.

In a world in which
Christianity is
growing fastest in
the global south
and immigration
is transforming
many U.S cities,
“our students are
becoming blessings
to our local
churches.”

— ANDREW NGALLE JUNIOR

Conner and others from ITS and Arcadia went to Africa with the students to learn more, build relationships, see the context, the needs and opportunities. “You need local ownership, and not outsiders coming in and doing stuff,” Conner said. “If you unleash people and let them run their show, it’s just amazing what they’ll do. ... They’re passionate about it. It’s their heart. It’s what they think the Lord Jesus Christ has called them to do. They’ll find a way to get it done.”

The Californians have provided financial and coaching resources for first steps — providing seed money for a school for polio victims in northern Nigeria, for example. A school at a military checkpoint in Cameroon, serving both Christians and Muslim children, started with two rooms.

If a student repays the initial investment, the money can be sunk back into new projects. “We don’t sustain them long-term,” Conner said. “The businesses and the business model will grow and sustain” with some front-end help.

Andrew Ngalle Junior, who earned a master of divinity degree from ITS, started [Fountain of Hope Mission](#) in a village near Tiko in Cameroon — working with orphans, widows and the elderly, including more than 140 children at a newly-constructed school. Fountain of Hope is a joint project with Arcadia (for example, Arcadia donated materials for the first school building, and local people built it), funded in part with revenue generated by a 25-acre cocoa and plantain farm.



Andrew Junior with children at the Fountain of Hope School in Cameroon.

“The goal of what we are doing is to be able to support the ministry in a long-term basis, so that we won’t be dependent on funding from any other source,” Junior said [in a video](#). “We invest in this land, just like we invest in the lives of the orphans, because with this, we will be able to transform lives. ... We’ll be able to educate as many kids as we can.”

Using this type of model, ITS students have initiated

17 projects since 2014, all in Africa.

“The Presbyterian churches in Africa know about ITS, but the PC(USA) doesn’t, largely,” Conner said.

And the partnerships are growing — with conversations about what’s possible extending to the nearby [Logos Evangelical Seminary](#), another internationally-focused seminary in El Monte, which draws students from China, Taiwan, Hong Kong and Malaysia.

Community connections

Bit by bit, ITS also is having an impact on Presbyterian churches in the Presbytery of San Gabriel.

“Los Angeles is one of the most diverse cities in the United States,” Lee said. “There are many opportunities to minister to people from many different backgrounds,” as students begin to make connections with local congregations, including Arcadia, [La Cañada Presbyterian Church](#) and [San Marino Community Presbyterian Church](#).

The seminary’s mission has a big-picture perspective: **“To raise local leaders for the majority world.”**

– JAMES LEE

“We are a presbytery of immigrants,” said Tajima, the presbytery executive. “More than half of our churches are either all immigrants or have significant immigrant populations. ... One of the big issues for us is the pretty rapid growth of the mainland Chinese population.”

Many of the more established Chinese churches in the area serve Cantonese or Taiwanese immigrants, while more recent immigrants to the area speak Mandarin, Lee said. San Gabriel Presbytery has been searching for Mandarin-speaking pastoral leaders “who understand these people’s culture or their sense of faith,” he said.

ITS, with students enrolled in its Mandarin-language curriculum, can help make those connections.



Andrew Junior, who was a student at International Theological Seminary, and Jim Conner, a PC(USA) pastor who serves as the president of the seminary’s board of trustees, visited this clinic in Limbe, Cameroon, to make connections with the Medical Benevolence Foundation, working to get medical equipment sent to Cameroon and build support for teaching in nursing schools.

Plans are also in progress for ITS to move from the building it currently rents in El Monte to the property that formerly housed Community Presbyterian of West Covina, a congregation that, with declining membership, has transitioned from being a church to a fellowship. The presbytery agreed to provide pastoral care and worship for the fellowship.

And the West Covina property, which includes three buildings, can now be used as a multipurpose ministry center — housing the presbytery offices, a preschool, a Taiwanese church and an Egyptian church that are sister congregations, and now, potentially, the seminary, although the details are still being worked out. The basic idea: the seminary could use the space, at a reduced rate, in exchange for maintaining the property. “With the cost of real estate in southern California, it really is negligent” if PC(USA) property isn’t fully used in creative ways, Tajima said.

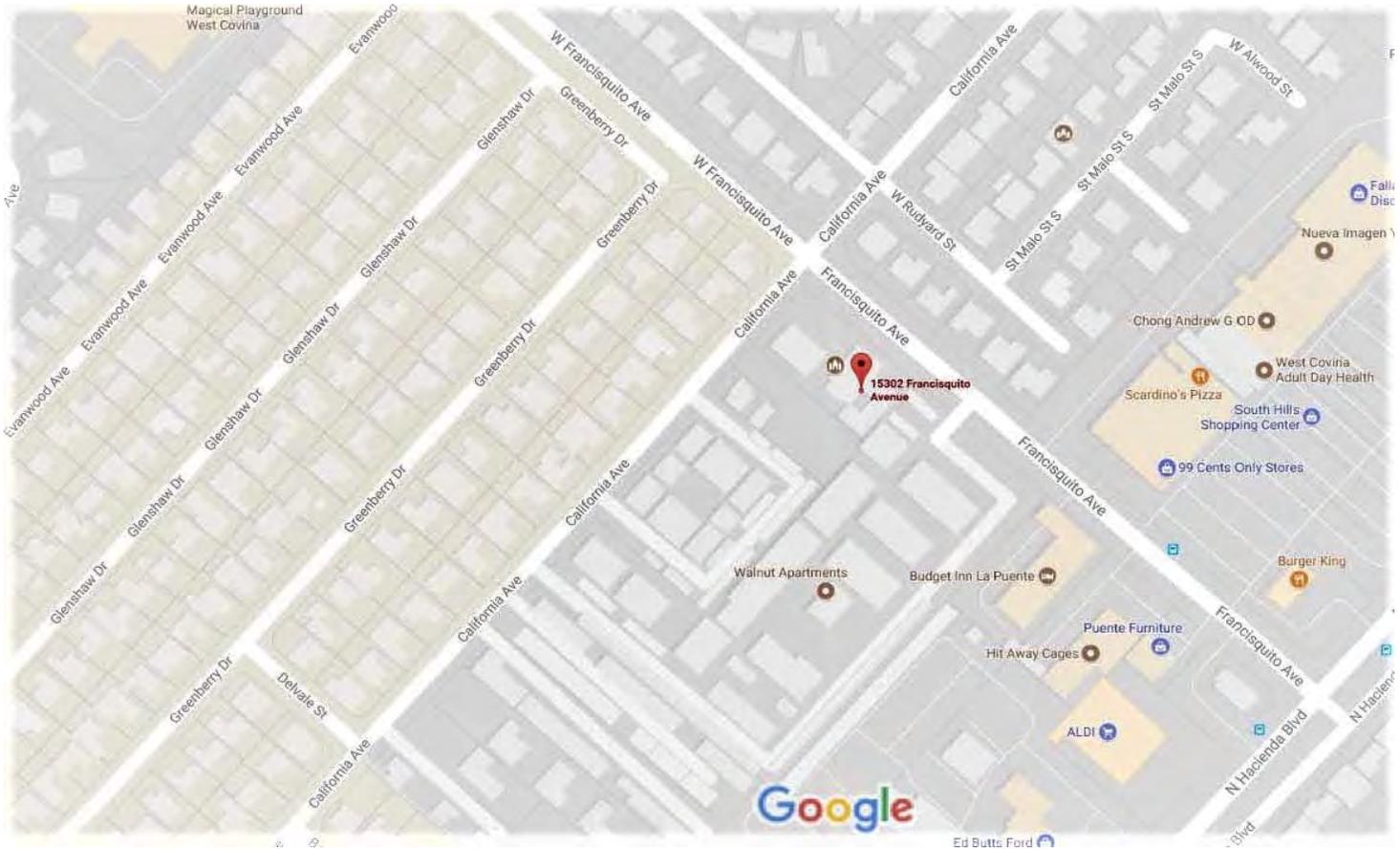
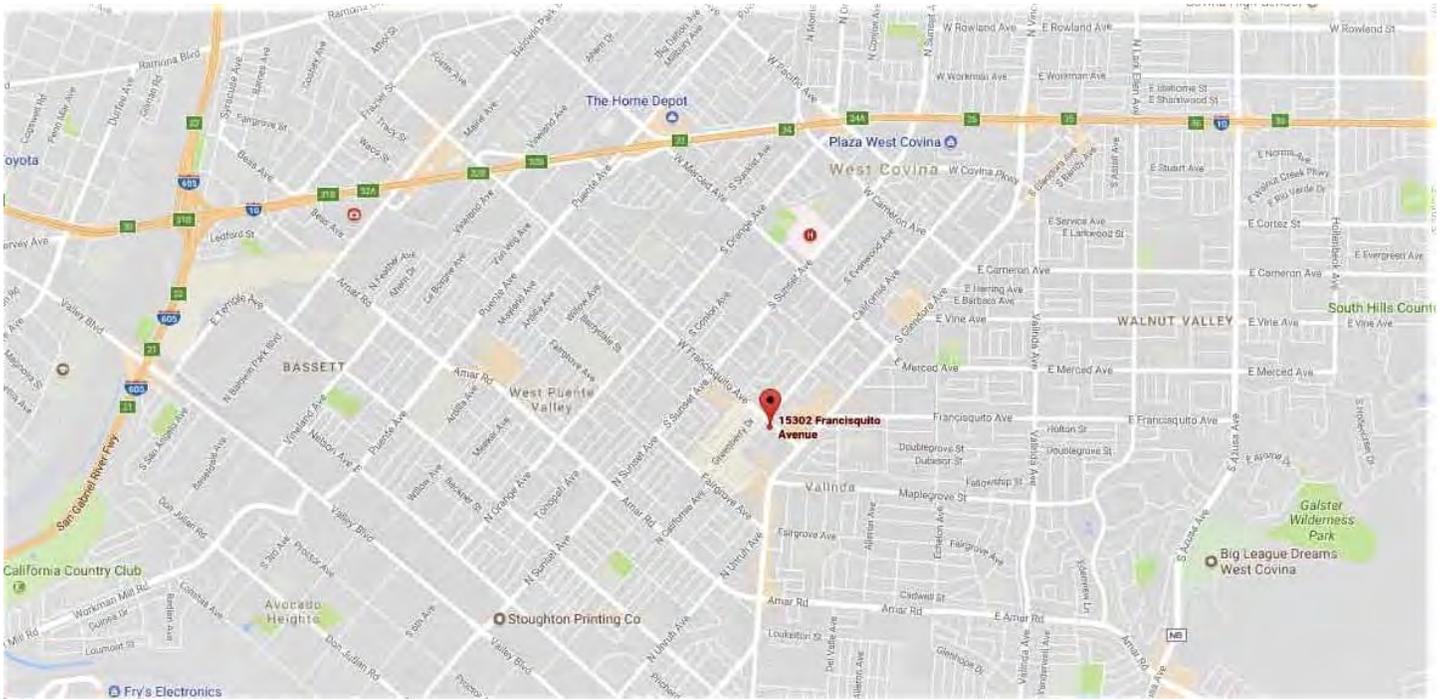
The presbytery also hopes to take out a [Restoring Creation Loan](#) from the Presbyterian Investment and Loan Program to upgrade the property and make it more energy efficient. The seminary would use the property primarily during the week and churches would worship on the weekends, perhaps with ITS students participating in the ministry — for example, preaching for the fellowship.



A block machine is one of the businesses that support the Open Door ministry in Kwol, Nigeria.

“We’re really excited and hopeful that this will become a global ministry academic center,” Tajima said. “It would still be a place where some of our own churches can live and thrive. It would both upgrade and better utilize the material assets of the presbytery, and support ITS’ ministry, which we value greatly.”

Although ITS is small and relatively unknown, “our students are the best ambassadors,” Lee said. In a world in which Christianity is growing fastest in the global south and immigration is transforming many U.S cities, “our students are becoming blessings to our local churches.”



**PUEENTE DE ESPERANZA
PRESBYTERIAN CHURCH**
15302 Francisquito Ave,
La Puente, CA 91744

**PRESBYTERY OF SAN GABRIEL
STATED PRESBYTERY MEETING
September 14, 2019
Puente de Esperanza, La Puente**

8:30 am *Registration and Hospitality*

DOCKET

9:00 am	Call to Order Welcome	Moderator, TE Roberto Ramirez TE Margarita Reyes
9:05 am	Stated Clerk's Report	TE Diane Frasher
9:10 am	Opening Worship	TE Jennifer Ackerman/TE Margarita Reyes
9:20 am	Administration and Finance	TE Steve Wiebe
9:30 am	Personnel	RE Carl von Bibra
9:35 am	Commission on Ministry	TE Cyndie Crowell
9:50 am	Education	RE Pat Martinez Miller/TE Deidra Goulding
9:55 am	Worship	TE Jennifer Ackerman/TE Margarita Reyes
10:15 am	Break- Offering <i>Today's Offering will go to International Theological Seminary</i>	
10:45 am	Justice, Peacemaking and Mission	TE Brian Gaeta-Symonds
11:00 am	Presbytery Executive Commission	TE Becca Bateman
11:10 am	Executive Presbyter	TE Wendy Tajima
11:35 am	Worship	TE Jennifer Ackerman/TE Margarita Reyes
11: 50 am	Announcements	
11:55 am	Benediction, Adjourn	Moderator, TE Roberto Ramirez
12:00 am	Lunch	

***Next Presbytery Meeting:
Tuesday, November 19, 7 pm, at Trinity Presbyterian Church, Pasadena***

Stated Clerk's Report for September 14, 2019:

The Stated Clerk brings the Consent Agenda for vote (Items 1-8)

1. That enrollment of minister and elder commissioners be by enrollment list, excuses properly filed with the stated clerk be honored, and all honorably retired ministers and out of state ministers be excused unless enrolled as present.
2. That the minutes of the Stated Meeting of June 8, 2019 be approved.
3. That the proposed docket distributed in the packet be approved.
4. To receive the June 2019 Financial Report from the Administration and Finance Committee.
5. To receive the report from the Commission on Preparation for Ministry
6. That Ermer Valverde, a member of Puente de Esperanza Presbyterian Church of La Puente be enrolled as an inquirer.
7. That all corresponding members voted upon and registered in writing with the stated clerk be seated.
8. Express the presbytery's thanks and appreciation to the staff and volunteers of Puente de Esperanza Presbyterian Church of La Puente for their warm hospitality and assistance in hosting this meeting of the Presbytery.

REPORT FOR THE RECORD:

1. The San Gabriel Presbytery minutes for the 2017 year were reviewed on August 29, 2019 by Neema Cyrus-Franklin of the Presbytery of the Pacific and Dee Lilly of the Presbytery of Los Ranchos. Two exceptions were noted: there was no report from the CORN on representation in the presbytery for that year and there was no review of the minutes of all the committees and commissions of the presbytery. The Stated Clerk hopes to put a plan into place for the 2020 year to review the committees' and commissions' minutes with the changing of the staff expected at the end of the 2019 year. The Stated Clerk will ask CORN for a report on representation for future years.
2. The San Gabriel Presbytery minutes for the 2018 year were reviewed on August 29, 2019 by Neema Cyrus-Franklin of the Presbytery of the Pacific and Dee Lilly of the Presbytery of Los Ranchos. No exceptions were noted for that year. Comments received for both years included updating and developing the Sexual Misconduct Prevention Policy to include Safety Policies for Children, Youth, and Vulnerable Adults.
3. The Lord's Supper was served at Westminster Gardens on June 2, 2019 by Doug Edwards. The servers were Betty & Cliff Barker and Aleta Matthews. They served 33 people.
4. The Lord's Supper was served at Westminster Gardens on 8-4-19 by Rev. Ann Mills, assisted by Aleta Matthews and Cliff and Betty Barker. They served 25 people.
5. Ministers enrolled:
 - a. Rev. Ming Yuan Hsu from the Los Ranchos Presbytery

INFORMATION:

1. It is time to begin the election process for **Commissioners to General Assembly** for the 2020 year to be held in Baltimore, Maryland. We will be electing one Teaching Elder, one Ruling Elder, and one YAAD. The form is now available for anyone who is interested

in being considered for one of those commissioner slots. Please fill in the form and send it to Janice Takeda at janice.takeda@gmail.com by October 11. Elections will be held at the November 19, 2019 Presbytery Meeting which will be held at Trinity Presbyterian Church in order to be able to submit the names by December 2019, as required by General Assembly.

2. The **next Review of Records** event is scheduled for the fall on the west side of the presbytery at **Calvary Presbyterian Church, So. Pasadena on October 5, 2019**. Please take note for your calendars if you were not able to attend the spring review.
3. The Stated Clerk has been doing individual “New Clerk of Session Training” this year as the clerk did not have a general education workshop at Winterfest this year. The clerk has met with three new clerks so far this year. Please contact the Stated Clerk at statedclerk@sangabpres.org to schedule a training for your new clerk. At the moment the trainings have occurred in Temple City. But, it is possible to schedule training at other locations, as needed.
4. Information for your reference:
The last Presbytery Meeting date for 2019 is:
 - a. November 19, 7:00 PM (Tuesday Evening) Trinity Presbyterian Church, Pasadena
5. Presbytery Meeting dates for 2020:
 - a. Tuesday, January 14 - 7:00 pm
 - b. Saturday, March 28 - 9:00 am
 - c. Saturday, May 30 - 9:00 am - GA Co-Moderator Rev. Cindy Kohlmann
 - d. Saturday, September 26 - 9:00 am
 - e. Tuesday, November 17 - 7:00 pm
6. Information for your reference:
 - a. **Presbytery Minimums for 2019**
 - i. Full-Time Salary & Housing \$ 55,840
 - ii. Travel/Professional Expenses 2,645
 - iii. Study Leave 985
7. Just a reminder – If you make a motion on the floor that changes the printed handouts substantially or is a new motion, please write out your motion and turn it in to the stated clerk. It is always helpful to present action items in writing in advance.

MINUTES

Presbytery of San Gabriel

June 8, 2019

Community Presbyterian Fellowship, West Covina

ASSEMBLE IN GOD'S NAME

The Presbytery of San Gabriel convened on Saturday, June 8, 2019 at 9:05 am at Community Presbyterian Fellowship of West Covina. A quorum was present as reflected in the roll. TE Mary Ellen Azada and TE Jennifer Ackerman welcomed the Presbytery. The Rev. Diane M. Frasher was the stated clerk for the meeting.

TE Becca Bateman, moderator of the Presbytery Executive Commission, moderated the meeting, opening with prayer.

ENGAGE IN GOD'S WORK

REPORT OF THE STATED CLERK: Diane Frasher

The Presbytery moved, seconded, and voted to adopt the Consent Agenda (Items 1- 9).

1. That enrollment of minister and elder commissioners be by enrollment list, excuses properly filed with the stated clerk be honored, and all honorably retired ministers and out of state ministers be excused unless enrolled as present. (See appendix A&B)
2. That the minutes of the Stated Meeting of April 6, 2019 be approved as corrected – meeting was held on Saturday, April 6th.
3. That the proposed docket distributed in the packet be approved.
4. To receive the April 2019 Financial Reports (See appendix C)
5. To receive the report from the Administration and Finance Committee. (See appendix D)
6. To receive the report from the Administrative Commission for Glendale Korean Presbyterian Church. (See appendix E)
7. To receive the report from the Education Committee. (See appendix F)
8. That all corresponding members voted upon and registered in writing with the stated clerk be seated.
9. Express the presbytery's thanks and appreciation to the staff and volunteers of Community Presbyterian Fellowship of West Covina and International Theological Seminary for their warm hospitality and assistance in hosting this meeting of the Presbytery.

REPORT FOR THE RECORD:

1. The Lord's Supper was served at Westminster Gardens on April 18, 2019 by Dick Hettish and Rob Crowell. The servers were Betty Strobehn, Fred Stock and Lynne Best.
2. We had our first Annual Review of Minute Books for this year on May 18, 2019. It was hosted by Claremont Presbyterian Church. The congregations who had their minute books reviewed were: Emmanuel Hispanic Presbyterian Church, Claremont; Shepherd of the Valley, Hacienda Heights; Grace Taiwanese Presbyterian Church, Temple City; First Taiwanese Presbyterian Church, Pasadena; Grace Presbyterian Church, Los Angeles; and Alhambra True Light Presbyterian Church, Alhambra.

INFORMATION:

1. The next Review of Records event is scheduled for the fall on the west side of the presbytery at Calvary Presbyterian Church, So. Pasadena in October 2019. The exact Saturday date is to be decided upon. Please take note for your calendars if you were not able to attend the spring review.
2. The Stated Clerk has been doing individual “New Clerk of Session Training” this year as the clerk did not have a general education workshop at Winterfest this year. The clerk has met with three new clerks so far this year. Please contact the Stated Clerk at statedclerk@sangabpres.org to schedule a training for your new clerk. At the moment the trainings have occurred in Temple City. But, it is possible to schedule training at other locations, as needed.
3. Information for your reference:
The dates for the rest of the Presbytery Meetings in 2019 are:
 - a. September 14, 9:00 AM – 12:00 noon @ Puente de Esperanza
 - b. November 19, 7:00 – 8:30 PM (Tuesday Evening) Trinity Presbyterian Church, Pasadena
4. Information for your reference:
 - a. **Presbytery Minimums for 2019**
 - i. Full-Time Salary & Housing \$55,840
 - ii. Travel/Professional Expenses 2,645
 - iii. Study Leave 985
5. Just a reminder – If you make a motion on the floor that changes the printed handouts substantially or is a new motion, please write out your motion and turn it in to the stated clerk. It is always helpful to present action items in writing in advance.

CORRESPONDING MEMBERS

TE Ming Hsu, member of San Fernando Presbytery, was seated as a corresponding member for this meeting.

OPENING WORSHIP

The Presbytery entered into a time of worship led by TE Jennifer Ackerman and TE Mary Ellen Azada.

EXECUTIVE COMMISSION

TE Becca Bateman reported for the Commission

TE Bateman introduced TE Jennifer Ackerman who gave the report for the West Covina Administrative Commission

- West Covina – TE Jennifer Ackerman introduced TE James Lee, President of International Theological Seminary who showed a video about ITS’s ministry which was located in El Monte for the last 10 years. ITS focuses on international students who then return to their home countries to serve. Three languages are spoken: English, Korean and Chinese. ITS’s mission is to equip and train in the Reformed tradition teachers, community leaders, and pastors, who can help transform local communities into vibrant places of worship, mission, and justice. ITS will be moving into the West Covina Property June 17, 2019. TE Mary Ellen Azada announced that there are vials of anointing oil that everyone is invited to take into their work areas to anoint and bless the property.

- Grace Presbyterian Church, Los Angeles - TE Bateman introduced TE Dave Tomlinson who gave the report for the Administrative Commission for Grace Presbyterian Church of Los Angeles. Dave spoke about his long history with Grace, Los Angeles and the growing trust and working relationship between the church and the presbytery. Dave invited Clerk of Session Judy Evers who spoke about the history of the church while booklets about the church were distributed. She told the presbytery that Edgardo Diaz, leader of the Spanish speaking group at Grace will be moving to Iglesia de la Comunidad as the "Highland Park Fellowship." The fellowship will be funded by remaining funds from the previous sale of the building to Highland Park Seventh Day Adventist. Judy also spoke about the forty-eight years of service to the church by TE Al Lorenz which makes him the longest serving pastor in San Gabriel Presbytery.

In 1906, Bible-loving members of Highland Park Presbyterian Church saw a need in the New York Valley. Mr. H. H. Grotthouse was sent to organize a Sunday School. A rustic little chapel was built on two lots near York Blvd and Avenue 56. After a series of Gospel Tent Meetings conducted by Dr. J.R. Pratt, the church was organized and Grace Chapel became Grace Presbyterian Church on June 24, 1912, thirty-four (34) charter members were received. In November of 1912 the 2 lots of land were given to the new church by Highland Park Presbyterian Church.

In 1927 the church building was moved to 1516 North Avenue 53, where it was enlarged and a lower street floor (basement) was added. The second-hand stained glass windows were purchased for \$1.00 from a man that had stored them after they were saved from the 1st Christian Church of Los Angeles that was torn down in 1915. During this remodeling and construction Worship Services were held under a large pepper tree on the new lots. The membership was approximately 184 at this time. The original chapel buildings were given to a mission in Eagle Rock where it was used by the Community Covenant Church.

In 1944, as the membership of the church and Sunday school continued to grow, the facilities for worship and activities needed to be expanded. The membership was approximately 468 at this time. In 1946, the Application to Erect a New Building Permit was submitted to the city of Los Angeles Department of Building and Safety by the architect Harry L. Pierce with Licensed Engineer Arthur Howland to build a building valued at \$40,000. The present sanctuary building was built and then dedicated in 1949.

On October 3, 1971, the Lord sent us Dr. Alfred Lorenz. In the 1970's, membership started moving out of the city of Los Angeles. Dr. Lorenz was able to add other businesses and congregations to rent the church facilities. These resources allowed our church to nurture and assist in the growth of other ministries.

On August 30, 2005, there was a fire in the attic of the sanctuary and the stairway on the south of the main building. The cause of the fire was determined to be the roofers using a torch to seal the roofing material seams together and not being careful enough. Our insurance covered the damage.

When all repairs were completed, the main building and Sanctuary was beautiful again because of the fire. God does truly provide.

In 2006, Verizon contracted to add an antenna into the church tower. They would give a monthly income for the use of the tower.

In 2013, it became apparent to the session that our dwindling attendance would not be able to support the repairs of the buildings of Grace Presbyterian Church. The session decided it was time to put the property for sale. In August 2014, our prayers were answered when the Highland Park Seventh Day Adventist congregation purchased the buildings. This allowed Grace Presbyterian church to continue until 2019-2020. We will run out of resources in about a year.

There has always been a mission for our church in our community. God's message of redemption and the proclamation of the Good News has been our privilege to plant roots. The methods have changed but the story stays the same with renewed faith and confidence as we close this chapter and move forward to the future.

The Administrative Committee recommendations:

The AC Committee was formed with 3 members in November, 2018. The members are RE Judie Evers, TE Cyndie Crowell and TE Dave Tomlinson. These are the recommendations.

1. Session has voted for dissolution of Grace Presbyterian Church on June 30, 2019.
2. Al Lorenz will retire on July 1, 2019.
3. Assistance to the congregation members for transfer of membership to the San Gabriel Presbytery.
4. We will have a June 30 Celebration called Tribute Sunday Celebration on June 30, 2019 will consist of a final service in the parlor and then a catered lunch in lower Stewart Hall. The colors will be burgundy, royal blue and silver.
5. Status of the Hispanic ministry
The Hispanic members of Grace will worship for a time at Iglesia de la Comunidad. The session of La Comunidad has approved the Grace members to rent space in the building. There is the hope for shared or merged ministry in the future.
6. Distribution of Church Assets
The AC recommends that funds will be earmarked for the Hispanic ministry in Highland Park to support their transition. The amount depends on the development of their relationship with Iglesia de la Comunidad, so a short-term [3 or 6 month] budget will be developed by the AC and on-going oversight of this ministry will be provided by COM. The funds will be administered by the San Gabriel Presbytery office.
7. A letter has been sent out to the congregation in regards to the transition of membership and the fellowship for the Hispanic congregation; in addition, the AC

recommendations that were adopted by the session regarding the dissolution of the church.

It was M/S/V to dissolve Grace Presbyterian Church of Los Angeles according to the terms outlined in the report from the administrative commission.

The presbytery prayed in thanksgiving for the ministry of TE Al Lorenz and for the members, past and present, of Grace Presbyterian Church of Los Angeles.

COMMISSION ON MINISTRY

TE Cyndie Crowell reported for the Commission.

The Commission on Ministry met on Monday, May 6, 2019 and brings the following recommendations to the Presbytery:

- 1a.) It was M/S/V to approve the call of the Good Shepherd Taiwanese Church, Monterey Park to the Rev. Ming Yuan Hsu to be their Pastor effective July 1, 2019 with the following terms of call:

Salary/Housing \$82,000
Auto/Travel/Professional Expenses \$4,500
Continuing Education \$1,000
Pension (11% + 1% Death/Disability) \$9,840
Medical Insurance (25%, spouse covered) \$20,500
One-month vacation (30 days) and two weeks study leave (cumulative up to 6 wks.)

- 1b.) It was M/S/V to receive Rev. Hsu into membership of the Presbytery upon his dismissal from the Los Ranchos Presbytery.

The Commission brought the following recommendations straight to the floor thus requiring a second:

- 2.) It was M/S/V to grant permission for the Rev. James Peng to labor outside the bounds of the Presbytery in Los Ranchos Presbytery beginning July 17, 2019 at the Formosan Presbyterian Church of Orange County.
- 3.) It was M/S/V to approve the call of Westminster Presbyterian Church of Temple City to the Rev. Vikki Randall to serve as Temporary Pastor half-time effective July 1, 2019 at the following terms of call:

Housing \$27,936
Board of Pensions \$14,350
Prof \$ 2,645
Study Leave \$ 985

ANNOUNCEMENTS

The presbytery was given time for short announcements. It was announced that the "Grateful Stewardship: Strategies to Help Your Church Fund its Mission" conference has been

rescheduled to Thursday, September 19th 10:00 am – 2:00 pm at Westminster Gardens in Duarte.

It was also announced that the Presbytery is looking for exam readers. Anyone interested was asked to contact a member of CPM or a member of the staff.

EXECUTIVE PRESBYTER MOMENT

TE Wendy Tajima - Wendy invited the presbytery to get together with someone of a different generation to discuss the following question: How do you invite younger people into leadership in your church?

JUSTICE PEACEMAKING AND MISSION

TE Brian Gaeta-Symonds reported for the committee. Brian invited Kristi Van Nostran to speak about her new position as Immigrant Accompaniment Organizer. Kristi's position is funded by grants to Pacific Presbytery and San Gabriel Presbytery from Presbytery Disaster Assistance. She will be giving a short presentation during the Service portion of our day to talk about ways to come along side immigrants seeking asylum.

Brian reminded the presbytery to support the Pentecost Offering which goes to support youth.

Brian gave instructions regarding our Day of Service.

WORSHIP

The Presbytery entered into a time of worship led by TE Jennifer Ackerman which included the commissioning of four members of the group going to this year's Youth Triennium including chaperones TEs Martha and Twining Campbell.

ADJOURN

The meeting was adjourned with prayer led by TE Becca Bateman at 10:35 am followed by our Day of Service

The next Presbytery meeting is scheduled for Saturday, September 14, 2019 at the Puente de Esperanza of La Puente.

Respectfully Submitted,
Diane Frasher, Stated Clerk

TEACHING ELDER PRESBYTERY ROLL
DATE JUNE 8, 2019

APPENDIX A

√ ACKERMAN, JENNIFER	E GARCIA, OSVALDO	@ MCHUGH, ADAM	√ TAJIMA, WENDY
E ANDERSON, BARBARA	@ GIRGIS, MAGDY	E MESSINGER, THOMAS	@ TAN-GATUE, PETER
E ANDERSON, BARBARA P	@ GITHUMBI, STEVEN	E METCALF, STEVE	E TAYLOR, TOM
√ AZADA, MARY ELLEN	E GLENN, CASPER	E MEZA, JOSEPH	E THOMPSON, DEAN
√ BALLENGER, LARRY	E GOODERICH, CHARLES	E MILLS, ANN	√ TOMLINSON, DAVE
√ BATEMAN, BECCA	√ GOULDING, DEIDRE	@ MOLDEN, RICHARD	E TRACY, KEN
E BERNS, KAREN	E GRANT, KEN	E MOLLER, GARTH	√ VAN LOAN, WILLIAM
E BIBAWI-SOLIMAN, VEN.	E HAGNER, DON	E MOON, CYRIS	E VAN NESS, WILLIAM
E BOLES, LARRY	E HAWTHORNE, DON	@ MOON, JOHN	√ VAUGHN LOWER, J.
@ BOLES, PAUL	@ HERTIG, YOUNG LEE	E MOORE, NANCY	@ WANG, CHUNG-HSIN
@ BOLSINGER, TOD	E HESSELL, MARTIN	@ MORA, HUGO	@ WASHBURN, BRAD
E BROWN, RAYMOND K.	E HETTISH, RICHARD	E MORGANE, DALE	√ WATTS-AFYRIE, N.
@ BUCHANEAN, MARK	E HILL, TOM	E MUSCH, RON	√ WENDEL, ROBERT
@ BURNETT, JOHEE	@ HSIEH, FRANK	E NAJARIAN, JOHN	E WENTZ, TOM
E CALHOUN, BRAD	E HUANG, BOB	@ NELSON, TARRY	√ WIEBE, STEVE
√ CAMPBELL, MARTHA	E HUANG, DAVID	E NEWSTEAD, JANE	E WILLIAMS, HEATHER
√ CAMPBELL, TWINING	@ HUGHES, JONATHAN	√ OGLESBY-EDWARDS, ANN	E WILLIAMS, PATRICIA
E CARLSON, CATHARINE GRIER	E JARVIS, ANDREWE	√ O'GRADY, JEFF	E WONG, HOOVER
E CARLSON, MARK	E JOHNSON, HARRIET	E OSIRIPAIBUL, THANIT	E WOO, DAVID
E CASTELLANO, PAT	E JOHNSON, ROBERT	E OVERHOLSER, DENISE	E WOO, FRANKLIN
E CASTLES, CHARLES	@ KAMEL, HISHAM	@ PAK, DAVID	E WOODBERRY, DUDLEY
@ CHAI, DAVID	E KANG, JOSEPH	E PARK, HEIDI	@ WUERTZ, KRISTA
E CHATFIELD, DONALD F.	@ KANG, STEPHANIE	E PARKER, GREG	E YANAGIHARA, MARIKO
E CHEN, SHUI-TENGE	@ KIM, CHARLES	@ PEACE, DWIGHT	E YEE, ED
@ CHEN, THOMASE	√ KIM, JAKE	@ PENG, JAMES	@ YEY, KAOFANG
√ CHRISTOPHER, HUW	@ KIM, SAMUEL	E POPE, GEORGE	
E COATES, JESSIE	E KIM, SUENG-NAM	E POTTER, RALPH	MEMBERSHIP
E COLON, ROBERTO	@ KIM, YOHAN	E RAMOS, SANTOS	√ TORRES, JAIME
@ COLWELL, MATTHEW	E KING, PAMELA	E RAMIREZ, ROBERTO	
√ CONNER, JIM	@ KINSLER, ROSS	√ RANDALL, VIKKI	√ =PRESENT
@ CONTRERAS, WALTER	E KISER, KAREN	@ RASMUSSEN, SARAH	E =EXCUSED
@ COOK, JANICE	E KLIOWER, MARK	√ REYES, MARGARITA	@ =ABSENT
@ CORMODE, SCOTT	√ KWON, PAUL	E RIDE, BEARE	
E CORTES FUENTES, D.	E LAI, PETER	E ROBINSON, JEAMES	31 RULING ELDERS
√ CROWELL, CYNTHIA	@ LAI, PING TUNG	E RODRIGUEZ, TEONY	28 TEACHING ELDERS
E CROWELL, ROBERT	@ LAMB, LISA	E RUPPART, RANDEALL	
@ DAILEY, ERIK	@ LEE, ALLY	@ RYU, JUN	
@ DAILEY, MILLASON	@ LEE, DONGWOO	@ SANDERS, JAMES	
@ DAVIDSON, JACK	√ LEE, JAMES SEUNG	E SANTANA-GRACE E.	
@ DAVIS, STEVE	@ LEE, YAN CHIH	√ SAPIO, KAREN	
E DE MELO, JAIRTON	E LIM, JUNG	E SHANNON, FOSTER	
E DEMAREST, GARY	@ LIN, DAVY	E SHERVINGTON, ROGER	
√ DHALI, PIPI	E LITTLE, BRYCE	E SHUSTER, MARG	
@ DONNER, ADAM	E LOK, EUH-HYEY	E SIEMON, JEFFREY	
E DUGGAN THOMAS	√ LORENZ, AL	E SIMMEN, LOUIS	
@ DUONG, JOHN	@ LUTZ, DAVID	E SOGA, KEIJI	
E DYRNESS, BILL	E LUTZ, STEPHEN	E SPAHN, DAVE	
E EDWARDS, DOUG	@ LY, KEN	E STACKHOUSE, WIL.	
@ ELGAWLY, RAAFAT	E MACK, BURTON	E STOCK, JOAN	
E ERICKSON, TOM	√ MADDOX, DON	E STOECKLY, EUGENE	
E EURICH-RASCOE, SOPHIE	E MADRIGAL, LUIS	E STOUT, BARBARA	
@ EVANS, LAUREN	@ MAKAR, MAHER	@ STRICKLAND, JEN	
@ FOWLER, MARSHA	E MANNING, MARILYN	@ SU, RALPH	
√ FRASHER, DIANE	E MCCURRY, DON	@ SU, SEN YUAN	
√ GAETA-SYMONDS, BR.	E MCDANIEL, REX	E SYMONS, JAMES	

APPENDIX B
ELDER COMMISSIONERS
June 8, 2019

(#)= COMMISSIONERS ALLOWED

ALHAMBRA TRUE LIGHT(3)

DENNIS HEMANS
MARK WONG
KITTY CHEM

ALTADENA FIRST (3)

ABSENT: 3

ARCADIA, ARABIC (3)

ABSENT: 3

ARCADIA PRESBYTERIAN (3)

SAM KNOTTNERUS
ABSENT: 2

ARCADIA CAPSTONE (3)

ABSENT: 3

ARCADIA VILLAGE (3)

LYNN BEST
KATHARAN BARROWS
ABSENT: 1

AZUSA FILIPINO (3)

ABSENT: 3

BALDWIN PARK (3)

BETTY NIXON
ABSENT: 2

CLAREMONT, CLRMT. (3)

ABSENT: 3

CLAREMONT EM HISP. (3)

ARLETTE PABLO
ABSENT: 2

COVINA, FAITH GRACE (3)

ABSENT: 3

COVINA FIRST THAI (3)

PRATOUM PRADIT
NONN RACHKEERE
WAN DOUNGNETRE

DIAMOND BAR NORTHM. (3)

ABSENT: 3

EL MONTE COMMUNITY (3)

STEPHENE MOSELEY
GLORIA HOFRATH
ABSENT: 1

EL MONTE, DIVINE LT. (3)

ABSENT: 3

HAC. HGTS. SOTV (3)

JANICE TAKEDA
JEFF CRANDELL
ABSENT: 1

LA PUENTE, ST ANDREWS (3)

ABSENT: 3

**LA PUENTE, PUENTE DE
ESPERANZA (3)**

ABSENT: 3

LA VERNE HTS (3)

ABSENT: 3

L.A. EAGLE ROCK (3)

CAROLYN HARRIS
ABSENT: 2

L.A. GLENDALE KOREN (3)

YONG KIM
ABSENT: 2

L.A. GRACE (3)

ABSENT: 3

**L.A. IGLESIA DE LA
COMUNIDAD (3)**

ABSENT: 3

L.A. OCCIDENTAL (3)

ABSENT: 3

MONT. PK. TAIWANESE (3)

HENRY LIAO
NAOMI CHIU
JOHN HUANG

PAS. FIRST TAIWANESE (3)

ABSENT: 3

PASADENA KNOX (3)

ABSENT: 3

PASADENA NEW HOPE (3)

ABSENT: 3

PASADENA. PRES. (5)

ABSENT: 5

PASADENA TRINITY (3)

ABSENT: 3

PAS. WESTMINSTER (3)

DEBORAH OWENS
HELEN DARSIE
ABSENT: 1

POMONA FIRST (3)

TOM HSIEH
ABSENT: 2

ROWLAND HTS. KOREAN (3)

ABSENT: 2

SAN MARINO COM. (7)

JANET JONES
BONG BRINGAS
ABSENT: 5

SO. PAS. CALVARY (3)

ABSENT: 3

TEMPLE CITY, GRACE (3)

ABSENT: 3

TEMP. CTY. MIDEAST EVAN (3)

ABSENT: 3

APPENDIX B
ELDER COMMISSIONERS
June 8, 2019

(#)= COMMISSIONERS ALLOWED

TEMPLE CITY WESTMIN (3)

LAURA-JEAN SLYKHUIS

PAT COLLINS

ABSENT: 1

COUNCIL ELDERS (5)

MELINDA FORBES

ABSENT: 3

*1 SIGNED IN UNDER CHURCH

COMMISSIONED RULING

ELDER (2)

ABSENT: 1

1 SIGNED IN UNDER CHURCH

Presbytery of San Gabriel
Balance Sheet Summary
As of June 30, 2019

Jun 30, 19

ASSETS

Current Assets

Checking/Savings

10010 · Petty Cash	250.00
10100 · Banner Bank Checking	54,072.14
10150 · Banner Bank Savings/Money Mkt	87,779.90
10160 · Banner Bank - Azusa	1,115.78
10170 · Chase Bank - West Covina	50,973.47

Total Checking/Savings 194,191.29

Other Current Assets

11010 · New Covenant Funds	263,222.11
11210 · PILP Investment	200,000.00
11310 · TD Ameritrade	1,839,865.06
11510 · Monrovia Endowment	25,195.96

Total Other Current Assets 2,328,283.13

Total Current Assets 2,522,474.42

Fixed Assets

15000 · Fixed Assets 3,653,672.85

Total Fixed Assets 3,653,672.85

Other Assets

18000 · Notes Receivable	364,775.40
19200 · Other Current Assets	47,164.90

Total Other Assets 411,940.30

TOTAL ASSETS 6,588,087.57

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

20100 · Accounts Payable 687.42

Total Other Current Liabilities 687.42

Total Current Liabilities 687.42

Long Term Liabilities

26100 · PILP Loan Payable 1,246,250.96

26150 · PILP Restoring Creation Loan 195,339.94

Total Long Term Liabilities 1,441,590.90

Total Liabilities 1,442,278.32

Equity

30000 · Opening Balance Equity 784,751.95

31000 · Presbytery-Restricted 1,253,778.23

34000 · Donor-Restricted 892,576.22

39000 · Unrestricted Net Assets 2,331,461.26

Net Income -116,758.41

Total Equity 5,145,809.25

TOTAL LIABILITIES & EQUITY 6,588,087.57

Presbytery of San Gabriel
Revenue and Expense Budget vs. Actual Summary
 January through June 2019

	<u>Jan - Jun 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
40000 · Shared Mission	170,430.36	184,749.90	-14,319.54
42000 · Facilities Cost Sharing	81,230.00	84,480.00	-3,250.00
43000 · West Covina	29,230.65	38,137.44	-8,906.79
45000 · Inv Related Income/Transfers	95,670.16	123,851.40	-28,181.24
49100 · Other Income	10.00		
49200 · Other Property Related Income	0.00	13,500.00	-13,500.00
Total Income	<u>376,571.17</u>	<u>444,718.74</u>	<u>-68,147.57</u>
Expense			
50000 · Shared Mission Expense	87,567.89	54,634.92	32,932.97
51000 · Commission on Ministry	92.64	2,499.90	-2,407.26
52000 · Comm on Prep for Ministry	333.00	1,599.90	-1,266.90
53000 · Mission	66,232.36	40,549.92	25,682.44
54000 · Education Committee	2,932.16	1,249.92	1,682.24
55000 · Church Development	68,753.11	41,537.40	27,215.71
60000 · Presbytery Expenses	228.59	1,724.94	-1,496.35
61000 · Personnel	181,274.20	188,646.30	-7,372.10
62000 · Office Administration	14,359.26	24,624.60	-10,265.34
65000 · Property Management	71,432.07	87,149.88	-15,717.81
69900 · Miscellaneous Expenses	124.30	499.98	-375.68
Total Expense	<u>493,329.58</u>	<u>444,717.66</u>	<u>48,611.92</u>
Net Income	<u><u>-116,758.41</u></u>	<u><u>1.08</u></u>	<u><u>-116,759.49</u></u>

**Presbytery of San Gabriel
Commission on Preparation for Ministry
September 14, 2019**

The Commission on Preparation for Ministry met on Tuesday, June 4 and Tuesday, September 3, 2019 at Community, San Marino; a quorum was present.

For Action:

- That Ermer Valverde be enrolled as an inquirer. Ermer is a member of Puente de Esperanza Presbyterian Church of La Puente.

For Information:

- The commission met with Certified Ready Candidate Katherine Archibald-Woodward via video conferencing and approved her continuation in the process. Katie is a member of La Verne Heights Presbyterian Church.
- San Gabriel Presbytery's exam readers for the Fall 2019 ordination exams are RE Jane Dempsey Douglass of Claremont, Claremont and RE Susan Sabo of Community, San Marino



PRESBYTERY OF SAN GABRIEL
NOMINATION FORM FOR PRESBYTERY REPRESENTATIVES

224th GENERAL ASSEMBLY
BALTIMORE, MARYLAND
JUNE 20-27, 2020

RULING ELDER

TEACHING ELDER

YAAD (ages 17-23)

Ruling Elder nominees will be considered initially on the basis of the number of years since their congregation has sent a representative to the General Assembly. **Young Adult Advisory Delegates** **must** be between the ages of 17 to 23 on the first day of the GA, June 20, 2020. Consideration for all nominees include maintaining a balance of diversity, ability to participate fully in preparation before and through the entire GA, and active service to the denomination. If you are interested in being a **Theological Student Advisory Delegate**, please let Wendy Tajima know at wendytajima@sangabpres.org. All commissioners and delegates must be active members of the Presbytery or a member church, and their travel, hotel, and meal expenses are paid by the GA. Advisory delegates are voting members of committees, and have voice but not vote when the full Assembly meets.

NAME _____ E-MAIL _____

ADDRESS _____

CITY _____ ZIP CODE _____

CELL PHONE _____ ALTERNATE PHONE _____

CHURCH/CURRENT MINISTRY _____

DATE OF BIRTH (YAADs only) _____ YEAR OF PRIOR GA REPRESENTATION, IF ANY _____

PLEASE RESPOND TO THE FOLLOWING QUESTIONS:

Please list areas of recent active ministry in your local church, the Presbytery, Synod, or General Assembly.

You may add other leadership roles and activities in other venues (community, school, etc.).

Why would you like to serve as a commissioner/YAAD to the 224th General Assembly? What gifts would you bring to the larger church conversation?

By submitting this form, you are affirming that you are willing and able to serve if elected
Please e-mail completed form to Janice Takeda at janice.takeda@gmail.com

NO LATER THAN OCTOBER 11, 2019

PRESBYTERY OF SAN GABRIEL
Administration and Finance Committee
September 14, 2019

The Administration and Finance Committee met on July 18, 2019. The meeting focused on updates and preparation for 2020, including appointing Steve Wiebe and Bryce Little to review the facilities sharing agreements for the Presbytery Center for 2020.

There was discussion about providing some guidance to churches interested in sharing their facilities, so they can avoid some potential problems and anticipate requirements that the Presbytery has. While another more thorough document will be developed, the following initial list of questions was reviewed and approved for presentation at the September Presbytery meeting.

Key Questions for Churches Considering Sharing Facilities

1. Do you have enough space for your own church's ministry?
2. How does the group fit with the church's mission?
3. What kind of property tax exemption do you have? (Church, Religious, Welfare)
4. Need to have Session approval; know when Presbytery approval is also required (G-4.0206).
5. Need to be clear about church point person to manage the relationship and whether church has adequate on-site staff (e.g. to assure doors are locked, respond to repair requests, etc.)
6. Is the new group incorporated and tax-exempt? Check on the CA Secretary of State, CA Franchise Tax Board and IRS databases, or request documentation from the group.*
7. Check references such as prior spaces they have used.
8. Utilize the facilities sharing agreement template that the Presbytery can provide, which includes:
 - a. An insurance requirement, including a certificate naming the church as "additional insured" for \$1 million—or more as needed*
 - b. Consideration of terms, termination, and early termination
 - c. A "hold harmless" clause
 - d. Alternate contact information (ie, have another mailing address besides your church).
9. Contact the Presbytery with questions.

*Note: The Session may choose to offer space to ministries such as AA-type groups which cannot incorporate, become non-profits or provide insurance certificates. If so, the Session could designate providing weekly meeting spaces to these groups as a mission of the church. If the Session chooses to offer space to a new worshiping community or other unincorporated ministry, the Session should confirm coverage from an established sponsoring organization.

COMMISSION ON MINISTRY
Report to the San Gabriel Presbytery
Saturday, September 14, 2019

The Commission on Ministry met on Monday, July 1, 2019, and held an email vote on August 16, 2019, and brings the following recommendations to the Presbytery:

FOR ACTION

1. To approve the extension of service and change in terms of call of Martin Garcia to Pasadena Presbyterian Church as 75%-time temporary supply pastor for the Spanish Language Ministry, effective July 1, 2019, to December 31, 2019, with the following terms, subject to affirmation by the PPC Session on September 10 (annualized amounts for 75%-time; will be prorated to six months):

Salary and Housing	\$42,000
Professional Exp Reimbursement	\$2,645
Continuing Education Reimbursement	\$985
Retirement Contribution*	\$5,040

(*Rev. Garcia opted out of medical benefits)
Four weeks vacation
Two weeks continuing education.
2. To approve the call of Rev. Kok-Thai Lim to Grace Taiwanese Presbyterian Church, for a term of 3 years effective October 1, 2019, with the following terms of call:

Cash Salary	\$18,840
Housing Allowance	\$37,000
Travel/Professional Expense Reimbursement	\$2,645
Study Leave	\$985

Board of Pensions Pastor's Participation benefits at 37% of salary/housing.
One month vacation
Two weeks study leave.
 - 2a) To receive Rev. Lim to San Gabriel Presbytery, upon his dismissal by San Francisco Presbytery.
 - 2b) To approve the installation of Rev. Lim on Saturday, October 26, 3 pm. Commission will be moderated by TE Roberto Ramirez, with members RE Ihab Beblawi (MEC), RE Lilian Chuang (Grace), TE Ralph Su (PMA), and TE Wendy Tajima (Presbytery), with participants RE Annie Lim and RE David Cheng (Grace).
3. Approve the installation of Rev. Ming Hsu as pastor of Good Shepherd Taiwanese Presbyterian Church of Monterey Park on Saturday, September 28, at 2 pm. Commission moderated by TE Karen Sapio, with members RE Maria Cacarnakis (Pasadena), TE David Huang (HR), RE Henry Liao (Good Shepherd), TE Wendy Tajima (Presbytery), and corresponding member TE Mei-Hui Lai (Seattle).
4. Grant to Doug Edwards the status of Honorably Retired.
5. Dismiss Young Lee Hertig to the Presbytery of the Pacific.
6. Dismiss Jason Griffice to the Presbytery of Los Ranchos, where he has received a call to Covenant Presbyterian Church, Costa Mesa.

7. Dismiss Barbara Anderson to the Presbytery of Seattle.
8. Approve Jake Kim's request to be released from ministry as a Minister of Word and Sacrament in the PC(USA) and membership in the Presbytery of San Gabriel, per G-2.0507, upon his reception to the Presbytery of Southern California in the Covenant Order of Evangelical Presbyterians (ECO). Rev. Kim has accepted a call as Senior Pastor of Church of the Valley in Apple Valley, and has also resigned from his work with San Gabriel Presbytery, effective August 10, 2019.
9. Set Presbytery minimum compensation for 2020 at:
 - \$57,685 (FTE) total effective salary
 - \$2,735 professional reimbursable expenses
 - \$1,020 continuing education.

The CPI was 3.3% and unrounded numbers are \$57,684, \$2,734, and \$1,1018.

- 9a) Make an editorial amendment to reflect the new districting set by the United States Bureau of Labor Statistics. The amended text follows; deleted text is ~~struck through~~, inserted text in **bold**.

The Presbytery of San Gabriel, through the Committee on Ministry, annually evaluate and, if necessary, adjust the pastor's minimum effective salary, study leave reimbursement and travel/professional expense reimbursement according to the following method:

1. The standard for the cost of living shall be Dept of Labor, Bureau of Labor Statistics, ~~Los Angeles Riverside Orange Co.~~, **Los Angeles-Long Beach-Anaheim**, CA, CPI for All Urban Consumers (CPI-U).
2. The adjustment for the next calendar year shall be based upon the changes in CPI-U for the immediately preceding July to July period.
3. The Committee on Ministry shall report to the Stated Clerk both the exact adjusted amount and a minimum amount for pastors' Terms of Call which shall be rounded to the nearest multiple of \$5.
4. The basis for calculating the minimum expense reimbursement for the next year shall be the current year's exact amount.

FOR INFORMATION

On behalf of the Presbytery, Commission on Ministry took the following actions:

1. Approved terms of call of Presbyterian Mission Agency for Ralph Su, with the following statement:
The Commission on Ministry of the Presbytery of San Gabriel approves the terms of call for Rev. Ralph Su as outlined in the offer letter that was signed by Rev. Su. However, and though Rev. Su never mentioned anything, the COM is aware and concerned that not only does this call result in a significant reduction in pay, but also in benefits. It is confusing that a teaching elder in the PC(USA) would not be offered full "Pastor's Participation" in Board of Pensions when working in a ministerial capacity with the denomination's headquarters, which includes paid medical benefits for the pastor and family, not only for the employee as stated in this letter. While the COM will not deny Rev. Su's call, we would request that PMA confirm that his family's health insurance is paid by PMA. And we trust that Rev. Su is given at least the standard two weeks of study leave.

Terms of Call listed in Rev. Su's offer letter:

- Salary of \$66,000 annually
 - Defined Pension Plan
 - Health Insurance (Employee only coverage is at *no cost*. Dependent dues will apply for eligible dependent coverage. Based on annual salary level, the employee will cost share a percentage of the subsidized health care cost premium. (See attached dependent dues for information).
 - Long-Term and Short-Term Disability Insurance (no employee cost)
 - Life Insurance (basic and optional)
 - Dental Insurance (optional)
 - Vision Insurance (optional)
 - Flexible Spending Accounts (optional)
 - Employee Assistance Program (no employee cost)
 - Vacation Leave (annually 22 days; prorated per month of hire date)
 - Sick Leave (annually 10 days; prorated per month of hire date)
 - Emergency Leave (annually 3 days; prorated per month of hire date)
 - Paid Holidays
 - Study Leave
 - Manse Allowance.
2. Approved a special-needs shared grant of \$4,215 total, shared by Board of Pensions and Presbytery of San Gabriel. Per policy, the recipient's name is confidential.
 3. Authorized Edgardo Cedeño-Diaz to serve communion for Grace Hispanic Fellowship on a weekly basis, and to pay him \$425/week and medical insurance through Covered California until further notice by Grace Administrative Commission.
 4. Approved the Ministry Information Form for the position of Pastor/Head of Staff of Pasadena Presbyterian Church.

Autobiography

I grew up in Malaysia and was born of Chinese descent. It was my grandmother who first introduced me to Christianity by bringing me to a Youth Fellowship at the Presbyterian Church. I accepted Christ in 1973, was baptized, and became a member of the Herald Presbyterian Church in Kluang, Johore state, Malaysia in 1977. I was called into ministry at a dedication camp. My response to God was: "Here I am, please send me."

With the sponsorship of the Presbyterian Church in Malaysia (hereafter PCM), I studied at Trinity Theological College in Singapore. Four years later, I graduated and received a Bachelor degree in Theology. In 1982, the PCM sent me to Skudai, a new residential area in Johore, to plant a new church. Money and help were scarce. However, by God's grace, we progressed from having nothing initially to having everything that we needed after nine years of ministry. We managed to build up the church which we named Glory Presbyterian Church.

Later, the Saving Grace Presbyterian Church in Batu Pahat, Johore, supported me to further study at Taiwan Theological College & Seminary from 1992-95. I graduated and earned a Master of Divinity degree. In 1995, after getting ordained by Southern Presbytery, I served as the senior minister at Saving Grace Presbyterian Church for four years. My challenge was to fully use the available spiritual gifts, monetary and human resources of the church to expand God's kingdom.

In 1999, I was called to plant a new church in Pengkalan Presbyterian Church under the oversight of St. Andrew's Presbyterian Church, Ipoh, Perak. God granted me the opportunity to witness the power of his Word and the presence of his Spirit through various vivid experiences.

I also served on the board of presbyteries and Synod of various capacities: from 1997- July 2002, I was elected as the Stated Clerk of the Synod of PCM. I have previously served as a committee of Youth Works and Sunday school under the Southern Presbytery, the board committees of Church Growth and of Mission under the English-Speaking Presbytery. In addition, I have also been the chair of Church Growth and Mission Committee, and the clerk of the Human Resource Committee, of the Synod.

At the age of 44, I came to the US to further my education. By the grace of God, I was granted a full scholarship from Western Theological Seminary in Holland, MI. I graduated from the Master of Theology program and received a Th. M. degree in 2003.

With the kind assistance of Boston Presbytery, I was transferred as a minister of word and sacrament of the Presbyterian Church (USA) in 2003. I served at Taiwan Presbyterian Church of Greater Boston for six years. I also facilitated a merging of this congregation with another church's.

Thanks to the help of San Francisco Presbytery, I was able to serve at ATC Grace Presbyterian Church, Walnut Creek. For the last ten years, I treasured every memory as the congregation has been like a second home to me. I appreciated all for the love and care that they gave, the friends I made, and all that I learned.

Presently, I am excited to receive a call from Grace Taiwanese Presbyterian Church in Temple City, CA. This will be a new chapter in my life that the Lord has planned for me.

Written by Rev. Kok-Thai Lim on July 28, 2019.

Statement of Faith

I believe that the God of the covenant, the one covenant of grace, is revealed to me in the Scriptures of the Old and New Testaments and supremely in Jesus Christ. This covenant God has “called [me] out of darkness into his marvelous light” (1 Pet. 2:9) to be a member of holy community, seeking the lost, serving the needy, and praying for the coming of the kingdom. This covenant-making and covenant-keeping God, revealed to me as Father, Son, and Holy Spirit, calls me out of isolation and rebellion into a fellowship of love. To that love I am to respond with confession, adoration, deeds of love and mercy, and witness at home and abroad to a hurting and dying world.

I believe in God, the Father Almighty, the creator of all that is, who is holy and righteous but gracious in his sovereignty and gentle in his majesty. This sovereign Lord of all reaches down in compassion to a lost world in his beloved Son, Jesus Christ, God with us. I trust in this God who not only holds the universe but also each one of us in his hands.

I believe in Jesus Christ, the way, the truth and the life, who is grace and truth incarnate, the only savior and the hope of the world. In his atoning death and resurrection I have wholeness and real life, life with an eternal dimension. By faith in this Christ, I am reconciled, made right with God, and set free from the powers of sin and death. I look forward to Christ’s return in glory, in judgment, and in grace. Then all of God’s purposes for creation will be consummated in the new heaven and new earth.

I believe in the Holy Spirit, the source and giver of life, who draws me into vital union with Christ and who is my guarantee of the life to come. The Spirit is my counselor and guide who moves and empowers me to walk in the ways of peace and to seek justice for the oppressed. I pray that I may be filled with the Spirit so that I may manifest the gifts and graces of the Spirit individually and corporately as the people of God.

I believe that the Bible is the primary but not sole source for understanding God’s action and desires in human history. Church history, God’s gift of human reason and learning from experience, all play important roles in discerning God’s will for humanity and creation.

I believe that biblically there are only two sacraments: Baptism is the sign of God’s grace and covenant in Christ, and of incorporation into the Christian community. I believe that Christ is spiritually and truly present in the Lord’s Supper where we united with Christ. So we lift our hearts up to commune with the risen Christ in heaven.

The church administers the sacraments (Baptism and the Lord’s Supper)—the physical embodiments of divine grace—as a means of welcoming and nourishing broken humanity. The life of the Church is never static; it is always striving to the fullest expression of God’s grace in the world. Human limitation, and the flux of time require that the Church be ever vigilant in its ongoing process of reformation and renewal in accordance with the Word of God.

I believe that the church is the presence of Christ—the body of Christ—in human society. As such it is called to exhibit the same open, boundless grace that was present in Jesus. The Church is called to stand with and for those who are rejected and marginalized by the powers and principalities in the world, calling all into fellowship with God.

“I believe, but so often I falter and fail; so help me, dear Lord, in my unbelief and have mercy upon me. I am grateful that you are faithful even when I am faithless. Transform and renew me by your Word and by your Spirit that I may be increasingly conformed to the image of your Son; And with the saints of the ages I acknowledge your dominion and power, your holiness and justice, your goodness and grace, now and evermore.” Amen.

Written by Rev. Kok-Thai Lim on July 28, 2019.

Presbytery of San Gabriel
Report of the Presbytery Executive Commission
September 14, 2019

The San Gabriel Presbytery Executive Commission (PEC) met on July 23, 2019, with a quorum present, and took the following actions on behalf of the Presbytery.

1. Affirmed the action to approve applying for a loan from PILP in the amount of \$300,000 for the West Covina Ministry Center for renovations for energy efficiency and accessibility. The loan will be repaid from income from the ministry center. There was notice in the minutes of the November 2018 Presbytery meeting without the amount of the loan.
2. Approved two Living Waters for the World fundraising events, both with the theme “Turning Wine into Water,” one in South Pasadena and the second near Claremont.
3. Approved job descriptions as presented by the Personnel Committee for the new 1/2-time Bookkeeper position and the position of Administrator/Associate Stated Clerk, which will be 2/3-time or 80%-time, as negotiated with the top candidate. The bookkeeper position will be filled by Twila French starting January 1, 2020. The administrator position is being advertised now. Job descriptions attached.
4. Approved a budget task force for 2020, consisting of two members from Administration and Finance (Chair Steve Wiebe and Bryce Little), Dave Tomlinson from PEC, Personnel Chair Carl von Bibra, and one person from COM.
5. Approved the following schedule for Presbytery meetings in 2020:
 - Tuesday, January 14, 7 pm
 - Saturday, February 8 – WinterFest
 - Saturday, March 28, 9 am
 - Saturday, May 30, 9 am, with Rev. Cindy Kohlmann, GA Co-Moderator
 - Saturday, September 26, 9 am
 - Tuesday, November 17, 7 pm.

The annual Presbytery Day of Service will be scheduled in the summer.

FOR INFORMATION

1. San Gabriel Presbytery has been invited to work with a Task Force on Disaster Preparedness that has been founded by Pacific Presbytery. PEC will seek to appoint a small task force to consider this. See attached materials from Presbyterian Disaster Assistance with guidelines for disaster preparedness.
2. A small task force is exploring the possibility of a Presbytery trip to Korea in 2020, consisting of Karen Sapio, Dongwoo Lee, Charlene Jin Lee, James Lee, Heidi Park, and Wendy Tajima. Anyone interested in the trip can contact any of these individuals.
3. There was some discussion about the Vision and Strategy Team. There has been confusion due to varied interpretations of VST’s work. Because Rev. Jonathan Hughes, VST Moderator, has had to step down, and Rev. Jake Kim, VST staff, has resigned, this is a good time to review VST’s purpose.

It seems that the work of VST has rotated between three different foci:

- Visioning and long-term strategy for the entire Presbytery. It has been suggested that this be placed with the PEC, who may form a task force for this work, which may include non-PEC members.
- Support for existing churches looking to revitalize. This might be handled by a more traditional Church Development Committee, or merged with another existing Presbytery committee.
- Support for new worshiping communities. There needs to be more exploration of the best way to provide support for new church team leaders.

Past and current members of VST will be consulted. Wendy Tajima will present some findings during the Executive Presbyter’s Report at the September Presbytery meeting.

Presbytery of San Gabriel, Presbyterian Church (U.S.A.)

Associate Stated Clerk and Administrator

(67% or 80% time, exempt position)

Purpose: To further the mission of Jesus Christ through the Presbytery of San Gabriel by managing the office operations of the Presbytery, and maintaining records and processes in support of the Office of the Stated Clerk.

Responsibilities:

1. Along with Presbytery staff, strive to promote harmony and effective ministry of member churches and Presbytery leaders by responding to inquiries in a prompt and friendly manner.
2. Manage an efficient and helpful office (including maintaining office hours, managing equipment and records, ordering supplies, managing paper workflow), utilizing technology and volunteers as appropriate to ensure timely and helpful responsiveness to Presbytery members and churches.
3. Primary coordinator of communications for the Presbytery, including phone, mail, meeting calendar and reminders, and supervision of website.
4. Provide property management support for Presbytery Center and other Presbytery properties, including management of vendors, documentation, and Facility Use Calendar.
5. Act as recording clerk for meetings of the Presbytery, Presbytery Executive Commission, and Commissions of Ministry and Preparation for Ministry by taking minutes, managing documentation and scheduling of visitors, and supporting development of the dockets.
6. Provide support to the Presbytery Stated Clerk by processing reports to individuals and other councils and agencies of the church regarding ecclesiastical status, and support for collection of annual ministry reports, annual statistical reports, and review of session minutes and records.
7. Maintain the records of the Presbytery, including database, rolls and minutes, and physical files, including historical records of former congregations.
8. Provide administrative help to Executive Presbyter, Bookkeeper, and Presbytery leaders as time allows.

Accountability: Works with both the Stated Clerk and Executive Presbyter as a colleague and support for their respective responsibilities. Annual reviews will be conducted by the Executive Presbyter with input from the Stated Clerk, and reviewed by the Personnel Committee.

Qualifications:

1. Demonstrated excellence in office management and detailed recordkeeping.
2. Excellent skills in written and interpersonal communications.
3. Ability to show respect and friendliness even in times of stress.
4. High level of integrity, self-initiative, and work organization and follow-through.
5. Comfort level with diverse cultural groups and tasks.
6. Flexibility in hours and locations, as the work requires.
7. Valid California driver's license, current automobile insurance, consistent and reliable transportation.
8. Experience in and appreciation for the Presbyterian Church is preferred.
9. Ability to communicate in other languages used in Presbytery of San Gabriel is preferred.

Compensation:

1. Salary of \$33,500 for 67% time, or \$40,000 for 80% time.
2. Benefits of up to \$10,000 for the year for medical or other benefits as negotiated with candidate.
3. Two weeks/year paid vacation, paid holidays, and telecommuting options.

Presbytery of San Gabriel, Presbyterian Church (U.S.A.)

Bookkeeper

(50% time, exempt position)

Purpose: To further the mission of Jesus Christ through the Presbytery of San Gabriel by maintaining the financial accounts, records and reports of the Presbytery.

Responsibilities

1. Receive, file, and record deposits to appropriate accounts (weekly or as needed).
2. Ensure timely payment of expense vouchers and bills (weekly or as needed), with appropriate approvals, accurate booking to appropriate accounts, and filing of documentation.
3. Manage cash flow to avoid penalties and maximize income.
4. Conduct month-end and year-end reconciliation of all Presbytery bank and investment accounts.
5. Maintain general ledger in coordination with Presbytery accountant.
6. Manage payroll system with Presbytery employees and payroll vendor.
7. Manage personnel reporting requirements, including W-2's, 1099's, workers compensation audits, and employment documentation and employee files.
8. Manage financial management of Presbytery properties, including payment of vendors and utilities, receipt of facilities cost sharing, and maintenance of property tax exemption.
9. Prepare financial reports for Administration and Finance, Presbytery Executive Commission, and Presbytery meetings.
10. Provide financial data as requested for budget development and management.
11. Provide documentation for annual financial review.
12. Provide receipts for donations as needed.
13. Attend meetings of Administration and Finance committee, staff, work with Presbytery accountant for financial review.
14. Help with additional finance-related tasks as needed.

Accountability

The Bookkeeper works with the Executive Presbyter, Associate Stated Clerk/Administrator, Presbytery Accountant, and Administration and Finance Committee. Annual reviews will be conducted by the Executive Presbyter and reviewed by the Personnel Committee.

Qualifications

1. Demonstrated experience in church-related bookkeeping.
2. Highest level of personal integrity, initiative, and work organization.
3. Ability to manage schedule of payments, receipts, reports, and meetings independently.
4. Ability to work effectively and respectfully with others via computer, phone, and in person as needed.
5. Comfort level with diverse cultural groups and tasks.
6. Flexibility in work hours and locations, as the work requires.

Compensation

1. Salary of \$34,000 for 50% time.
2. Benefits of up to \$8,000 for the year for medical or other benefits as negotiated with candidate.
3. Four weeks/year paid vacation, paid holidays, and telecommuting options.



PRESBYTERIAN DISASTER ASSISTANCE

OUT OF CHAOS, HOPE

Dear Brothers and Sisters in service to Christ's Church,

The purpose of this note is to give clear, simple instructions about how to immediately access resources from Presbyterian Disaster Assistance.

BEFORE a Disaster Strikes:

Send the Cellphone number of the Presbytery Executive to

James.kirk@pcusa.org and beth.snyder@pcusa.org .

There is a better than 70% chance that a disaster will strike after hours or on weekends when the Presbytery Office is closed. If PDA has the cellphone number of the Executive it makes contacting the Presbytery much easier.

WHEN Disaster Strikes:

1. Take care of yourself. Get to a safe place. If you are injured or 'out of action' you can't lead and you can't communicate the needs of the Presbytery.
2. Call for Help. If you are in the middle of the destruction, call your local responding agencies, 911 or the American Red Cross. THEN call Jim Kirk, Associate for Disaster Response in the US at **502-438-5161** or email james.kirk@pcusa.org.
3.
 - a. \$7,500 in immediate assistance is available to the Presbytery to assist with responding to the disaster. In order to access this funding the Middle Governing Body Executive needs to send the following information:
 - a. **The nature of the event and a brief description**, such as 'A strong tornado ripped through the town of Mineral Springs, AR on March 17, 2019 leaving a path of destruction through the business and residential areas of the town.'
 - b. **An initial assessment of damage**: 'An undetermined number of homes were damaged; but the Red Cross is estimating that 500 families are displaced by the storm and will not be able to return home for the foreseeable future.'
 - c. **The Presbytery's response**. 'The Presbytery Disaster Response team is being gathered outside the affected area and is organizing a team to enter the affected area tomorrow morning. Their leaders is John Doe and can be reached at his cell xxx-yyy-zzzz' or perhaps, The Presbytery, having no disaster team, is contacting Pastors in the affected areas to determine the extent of damage and how the Presbytery might help.'
 - d. **The Assessment of Need**. Tell something about the scale of need: number of families affected needing shelter, specific needs not provided by others such as tarps, plastic sheeting, clean out buckets, etc. If there are churches affected, be sure to include any special needs they might have.

e. **Make a specific request for the \$7,500.** PDA needs this for the auditors as an authorization to spend funds.

f. **Send this information on presbytery letterhead with signature of presbytery leadership:**

jame.kirk@pcusa.org (will give the authorization) AND

beth.snyder@pcusa.org (processes the fund transfer) AND

cameron.stevens@pcusa.org (communicates the needs to the church).

g. **PDA can wire the funds directly into the Presbytery account IF we have:**

the Bank Name and Location

the Bank Routing Number

the Name on the Account

the Account Number

4. In addition to funds, PDA has a volunteer team of 87 members, the PDA National Response Team, who can respond to the Presbytery to support the work of the Presbytery and provide valuable assistance in assessment, communication and connecting the Presbytery to partner agencies and other denominations. These persons are trained to respond in chaotic situations and are flexible in providing assistance. They come to stand with the Presbytery and represent the connectional church to pastors, congregations and Presbytery leadership in a time of loss. They can be deployed quickly and PDA pays their expenses. Jim Kirk deploys these volunteers and may speak with you about sending a team in your initial call.
5. PDA will send you reporting guidelines with your first support funding. In smaller disaster, where the expectation is that less than \$100,000 will be provided and the recovery time will be less than 2 years, the financial requirements are less rigorous than for larger disasters. In either case PDA expects to be informed of the use of funds, the numbers of persons assisted and the numbers of volunteers involved in the recovery. It is easier to begin tracking this information from the beginning. If you do not have the services of a full time bookkeeper or accountant it is recommended that you begin now to plan for how you would do both programmatic and financial accounting should a disaster occur.
6. PDA provides limited funding for damaged churches. When a church is damaged more than a building is affected. The whole community suffers from the lack of worship space, facilities to use in relief and recovery, as well as the emotional and spiritual effects of loss of ones faith center. Presbyteries may ask for up to \$5,000 per damaged church. These funds may be used for making repairs or replacing equipment not covered by insurance, or it may be used for renting worship space while the sanctuary is repaired. These are funds intended to help with continuing the ministry of the church.

7. PDA supports long-term recovery. Once the initial shock has worn off and the community is organizing for the long-term recovery the Presbytery may submit a request for assistance in funding the long-term recovery of the community. PDA encourages ecumenical and interfaith collaboration in long term recovery. Not only does a single cooperative recovery ministry better serve survivors; but also the recovery organization can be a better steward of available resources.

8. PDA can assist in connecting the Presbytery to other resources as well...but this is enough for this letter and will help you prepare for those vital first few hours after a disaster.

Grace and Peace,

Rev. Jim Kirk
Associate for Disaster Response in the U.S.

Presbytery Preparedness Questions

If a disaster strikes your Presbytery, how many of the following items could be addressed in a timely manner?

1. Does the Presbytery have an emergency contact list (including cell phones) for pastors, leadership and staff? Does PDA have a copy?
2. Does the Presbytery designate a Presbytery Disaster Response Coordinator each year who would be the primary contact, along with the Presbytery Executive and Stated Clerk, for the Presbytery with PDA?
3. Does the Presbytery have a plan for connecting with PDA?
4. Does the Presbytery have a 'boilerplate' for designating an Administrative Commission in case of a natural disaster, along with criteria for triggering its implementation?
5. Is there an outline of a disaster response structure? Disaster Quick-Start procedures?
6. Does the Presbytery have a representative on state and any regional Voluntary Organizations Active in Disaster (VOAD) and other disaster response organizations?
7. Does the Presbytery have a communications system that will operate should power be lost in the region and/or cell phone coverage is down?
8. Does the Presbytery have the capacity to initiate a separate accounting structure for the disaster, including a disaster bank account, for receiving and disbursing disaster funds? Could the Presbytery provide reports in a timely manner, even if the Presbytery office function is disrupted?
9. Does the Treasurer of the denomination have the bank routing number and account number for the disaster account in order to transfer funds?
10. Does the Presbytery have a plan for increasing its capacity to answer the phone, receive volunteers and respond to offers of in-kind donations?
11. Does the Presbytery have an inventory of church property and a database of insurance coverage and deductibles?
12. Does the Presbytery have an inventory of available resources that would be available in case of a disaster? This would include vehicles, space for temporary housing and any agreements with suppliers for essential disaster materials.
13. Does the Presbytery have an evacuation plan for Presbytery personnel and a contact system for clergy and stated clerks for making contact with the Presbytery should a wider evacuation become necessary?
14. Does the Presbytery have an emergency operations plan for continuation of Presbytery operations in the event of a catastrophic disaster?
15. Does the Presbytery COM have disaster training and a pastoral care plan for clergy serving in areas affected by a disaster?