

Presbytery of San Gabriel

CHECK REQUEST:

To: Bookkeeper
Presbytery of San Gabriel
1757 N. Lake Avenue
Pasadena, CA 91104
Fax: 626 794-1692
Email: presby@sangabpres.org

Special Instructions To Bookkeeper:

MAKE CHECK PAYABLE TO: _____

MAIL CHECK TO: _____

ADDRESS: _____

Date Received: _____

Due Date: _____

<u>Account</u>	<u>Class</u>	<u>Amount</u>	<u>Description:</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL CHECK: \$ _____

PERSON/COMMITTEE REQUESTING: _____

APPROVED: _____

FOR OFFICE USE ONLY:	
Check Number: _____	Date Issued: _____
Date Mailed: _____	Initials: _____