Joint Mid-Council Committee of SDOP
Presbytery of San Fernando and
Presbytery of San Gabriel
Contact person: Wendy Gist
Email: gist.wendy@gmail.com
1-818-891-4781

PRESBYTERIAN COMMITTEE ON THE
Self-Development of People

"People Investing in People"
www.pcusa.org/sdop

SELF-DEVELOPMENT OF PEOPLE (SDOP)
PRESBYTERY LEVEL PRE-APPLICATION

CRITERIA

The following standards are used by Self-Development of People Committees to determine whether a project is valid for funding within this ministry. The standards include the following criteria:

Projects considered must:

1. Be presented, owned, and controlled by the group of economically poor people who will benefit directly from it.

2. Address long-term correction of conditions that keep people bound by poverty and oppression. This will utilize some combination of the SDOP core strategies to promote justice, build solidarity, advance human dignity and advocate for economic equity.

3. Be sensitive to the environment while accomplishing its goal(s) and objectives.

4. Not advocate violence as a means of accomplishing its goal(s) and objectives.

Projects presented for funding will:

5. Describe, in detail, its goal(s) (the point of the project), its objectives (the specific steps the group will take to accomplish the goal(s)), the way the direct beneficiaries will be involved in all stages of the project, and the methods to be used to achieve the goal(s) and objectives. It will also specify how those methods align with the SDOP core strategies.
6. Describe fully the resources known to be available for its support, including a description of a) those within the community, b) those available to the community, and c) the in-kind and other financial resources sought or to be sought.
7. Contain a balanced income and expenditure budget. A financial plan showing expected income and expenditures over the funding term of the project will be included.
8. Specify an evaluation plan that includes how progress towards the stated goal(s) and objectives will be evaluated, and when the evaluation will be made. This plan will also outline how progress toward the goal(s) and objectives align with the SDOP core strategies.

REQUIREMENTS IF FUNDED:

- A letter from your bank (on the bank's letterhead) verifying that the group has an account in its name and the account number (not required from the group if using a fiscal agent).
- If a fiscal agent will be used these documents will be needed from them, along with a signed letter of agreement stating that no fees will be charged, that they are simply a pass through for the funds. A letter from you explaining why a fiscal agent is needed will also be required.
- Two signatures on the bank account for all withdrawals (cannot be from same family, names are needed)
- Taxpayer Identification Number (W-9 Form) in the name of the group.
- Letter of agreement to the conditions and purpose of the grant signed by all the decision makers.

Note: It is not necessary to submit this information at this time. However, if submitted it can avoid delays in our final review process – it is not a guarantee of funding.

Joint Mid-Council Committee of SDOP
Presbytery of San Fernando and
Presbytery of San Gabriel
Contact person: Wendy Gist
Email: gist.wendy@gmail.com
1-818-891-4781

PRESBYTERIAN COMMITTEE ON THE
Self-Development
of People

"People Investing in People"
www.pcusa.org/sdop

SELF-DEVELOPMENT OF PEOPLE (SDOP)
PRESBYTERY LEVEL PRE-APPLICATION

SDOP Core Strategies

Promoting Justice

Building Solidarity

Advancing Human Dignity

Advocating for Economic Equity

SDOP Program Measures

While each project and community with whom SDOP partners is unique and varied, we have developed a set of program measures to cohesively tell the story and impact of our combined work. SDOP partners are asked to consider and report how their work contributes to these measures, both quantitatively and qualitatively. Projects are not expected to demonstrate progress in all of the measure areas or even in each of the examples provided. Instead, each project will report what resonates with the results of their work.

- **Develop diverse leadership/membership/engagement** includes counts of participants involved in leadership activities, their diversity and the degree of engagement.

- **Realize social justice achievements** includes justice measures that build power for the economically poor and oppressed. This can be measured, for example, in changes in policy, transformation of unjust practices, increased independence and increased representation.

- **Strengthen relationships, communication and collaboration** includes counts of outreach activities into the community and the partnerships formed or strengthened.

- **Expand education and skills development** includes counts for the number and types of trainings and technical assistance.

- **Increase economic development opportunities** includes the reporting of activities related to strengthening economic opportunities for group members.

- **Enhance quality of life** includes measures of change and improvement across a broad spectrum of issues including health, housing, food security, transportation, safety, etc.

Keep these first two pages for your records.
They contain a description of the criteria that are essential to meet when you are writing up your application.

PRESBYTERIAN COMMITTEE ON THE SELF-DEVELOPMENT OF PEOPLE (SDOP)
PRESBYTERY LEVEL PRE-APPLICATION

If a group wishes, it may fill out this pre-application before taking time to complete the full version of the grant application. If your group submits a pre-application, we will review it and discuss with you by phone or email whether to proceed with completing the grant application.

Joint Mid-Council SDOP Committee
Presbytery of San Fernando and
Presbytery of San Gabriel

Contact person: Wendy Gist
E-mail: gist.wendy@gmail.com
1-818-891-4781

"People Investing in People"

Name of the Project: _____

Name of the Organization: _____
(If different from Project)

Mailing Address: **(Provide Physical**
Address Only. No P.O.BOX) _____

City: _____ State: _____ Zip Code: _____

Contact Person Name: _____ Title: _____

Group
member?   Yes ____ No____   If No, what is your relationship with
the group? _____

Work   Cell   Home
Phone: _____ Phone: _____ Phone: _____ Fax: _____

Email: _____ Website: _____

1. How much is being requested from SDOP and for what? $ _____ **(Grants usually do not exceed $3,000).**

2. Describe the project and why it is needed? (Be specific).

3. Which of the SDOP core strategies does this project fulfill?

4. Who initiated the project, how are they involved in it, and how will they benefit from the project?

5. Who will benefit directly from the project and how are they involved in it?

6. Who owns and controls the project?

7. Who are the decision makers for the project, how will they benefit from the project, and how are they involved in it?

8. How will you evaluate the success of the project?

9. What is the total cost of the project? $ _____ and what is the organization's total budget $_____

10. How many members are in the group? (Since SDOP seeks to partner with communities, it is unusual for a community group of less than 10 people to apply for and receive funding.) _____